

TOWN OF WOODWAY

## MAYOR'S MESSAGE

### POLICE SERVICES TO CHANGE

Beginning in 2019, we will be making changes to our police department's service model and our employment of police officers. Our Town's current service model consists of a part-time police chief and twelve part-time officers, all of whom are employed as full-time officers in nearby police departments. These officers each work an average of 22 hours per month.

This service model has allowed us to provide in-Town police coverage for 8 hours a day on a rotating schedule, with the remaining 16 hours covered by an emergency response contract with the City of Edmonds. Edmonds officers do not patrol the Town and they do not provide traffic enforcement. They generally respond to calls for service and stabilize the scene until a Woodway officer can step in and assume responsibility for the case. Traffic enforcement and general community policing activities are the sole responsibility of Woodway officers. This service model is

unusual, but it has worked successfully for many years.

In recent years, however, the City of Edmonds has requested a change in the contract providing for emergency backup services. Specifically, Edmonds' elected officials and staff have felt that Edmonds residents are subsidizing Woodway's police services. The concept of "insurance" and what it costs has become a frequent discussion point.

After many months, we have successfully negotiated and approved a new, long-term contract with Edmonds. The new seven-year contract is based upon the City of Edmonds' actual police budget, with financial responsibilities equitably distributed between the two communities. The contract will have Edmonds officers responding to all 911 police calls for Woodway. Separately, the Town has decided to continue to maintain a police force, but substantially reduced in size. We will retain Chief Doug Hansen

plus 5 or 6 officers who will focus on traffic enforcement and community policing activities.

While the new contract changes the Town's service model, it will provide for more service, consistency, and a renewed focus on traffic enforcement, our number one complaint. What I want residents to conclude from these changes are the following:

1. The current "emergency-only" back-up service will be replaced with full-time police coverage;
2. Woodway will continue to have officers who will focus on traffic violations and patrol; and
3. The uncertainty created by short-term contracts has been eliminated.

*Continued on Page 2*

SAVE THE DATE FOR THE WOODWAY TOWN FAIR!

August 18, 2018 | New Start Time | See page 7 for details

INSIDE THIS ISSUE:	
Upper Bluff	2
Point Wells	3
2017 Budget Report	4
Council Vacancy	5
Rain Gardens in Woodway	6
Woodway Ready!	8
Town Council Corner	9

## POLICE SERVICES, CONTINUED

*Continued from Page 1*

Our current policing model will continue through 2018. We will use this transition period to allow our officers time to prepare for the resultant personnel reductions.

I want to take this opportunity to publicly recognize and extend our community's appreciation for our police officers. These officers have chosen to drive our streets, protect our homes, and to protect us! We owe them a huge thank you. If you see them in Town, be sure to extend your own thanks and appreciation. If you would like additional details, or have a comment, give me a call on my mobile phone: (206) 618-7777.



Scott Burkett, 2.5 years

Al Correa, 13 years

Timothy Dreyer, 29 years

Tracy Dunmire, 7.5 years

Aaron Greenmun, 2 years

Doug Hansen, 31 years

Michael Hoeth, 18 years

Tim Krahn, 9 years

Cole Langdon, 6.5 years

Tyler Mellema, 2.5 years

Justin Mettler, 1 year

Ross Sutton, 10.5 years

Curtis Zatylny, 8 years

## WELCOME, JILL!

We are excited to announce that Jill McCammon is our new Deputy Clerk/Permit Technician. She



will be working 25 hours per week, in the Clerk-Treasurer's office.

Jill began her municipal career in El Lago, Texas, a small community much like Woodway, and has worked with municipal officials and administrators for more than 17 years. She is excited to be back in the public service arena and enthusiastic to be a part of the Town of Woodway team.

Stop by Town Hall to welcome Jill to Woodway!

## WOODWAY POINTE (UPPER BLUFF) UPDATE

*By Eric Faison, Town Administrator*

Evaluation of the proposed Woodway Pointe subdivision on the Upper Bluff continues. Our Town Planner/SEPA official previously determined that the proposed development of 36 new single-family homes on the Upper Bluff would require an environmental impact statement ("EIS"). We solicited and received public comments on the scope of the project's environmental review, and we held a scoping meeting in

January. Most of the comments we received related to soil conditions and the landslide hazard risks associated with the steep slopes on the site. Based upon additional comments, we expanded the scope of the review to also include transportation and public services (e.g., police and fire).

An engineering firm hired by the Town has begun a geotechnical analysis of the site. This analysis, along with the identification and evaluation of alternatives, impacts

and mitigation measures will be developed and incorporated into a Draft EIS. The Draft EIS is expected to be issued sometime this summer. There will be opportunity for the public to review and comment on the Draft at that time. Final Council action on the project is not expected until the middle of 2019.

If you have any questions on the issues related to Woodway Pointe, please feel free to contact me at (206) 542-4443.

## POINT WELLS UPDATE

*By Eric Faison, Town Administrator*

You may recall that, last October, Snohomish County provided the developer with a substantial number of comments on deficiencies in their application. The developer was given until early January to revise the application or risk that the application be denied. The developer notified the County that it would not respond to the comments until the end of April. Not unexpectedly, the County found that the developer failed to meet the deadline and has recommended denial of the project.

This denial recommendation set several events in motion, the most two most important of which are a hearing before the County's Design Review Board and a hearing before the County's Hearing Examiner.

The hearing before the Design Review Board occurred on March 15. At the hearing, the developer presented a video of their proposed project and the Board heard testimony from the developer, the County, the Town, and others interested in the project. The Board's role was not to deny or approve the project, but to make design recommendations to the County's staff. Among several recommendations, the Board concluded that the project should be limited to 90 feet in height

(unless the developer reached an agreement with Sound Transit for the placement of a Sounder stop at the site), the building height should follow the contours of the land – with shorter buildings near the water, and the project should comply with Woodway's Dark Skies policy.

The next important hearing is with the County's Hearing Examiner at 2 p.m. on May 16 and 9 a.m. on May 17 in the first-floor hearing room of the County's Administration Building East in Everett. This hearing will provide the developer an opportunity to show how its application is code compliant and will provide the County and others an opportunity to support their arguments on why the project application should be denied. The public is invited to provide testimony. You can find more information on the County's website. (<https://snohomishcountywa.gov/189/Hearing-Examiner>)

In the meantime, the Town has had to confront efforts by the City of Shoreline to make policy changes to county-wide planning documents that would make it easier for them to annex Point Wells. Shoreline requested review and approval by a county-wide planning body of several new policies that would help their annexation efforts, including

identifying Point Wells as a Municipal Urban Growth Area (MUGA) for both Shoreline and Woodway. The area is currently identified within County planning documents as Woodway's MUGA. We managed to obtain the support of the County and all participating Snohomish County cities in unanimously rejecting Shoreline's request. The recommendation against Shoreline's proposals will be forwarded to the County Council for action.

In an attempt to resolve current litigation with Shoreline and all our disagreements over Point Wells, the Mayor and Town Council recently sent a letter to the Shoreline Council. The letter offered to address Shoreline's traffic and transportation infrastructure concerns in exchange for Shoreline dropping all outstanding lawsuits and annexation efforts. A copy of the letter can be found on our website under the "Your Government" tab.

We have had no new discussions with the developer related to their project or any secondary access routes from Point Wells into Woodway.

If you have any questions related to Point Wells, please feel free to contact me at (206) 542-4443.

# 2017 BUDGET REPORT

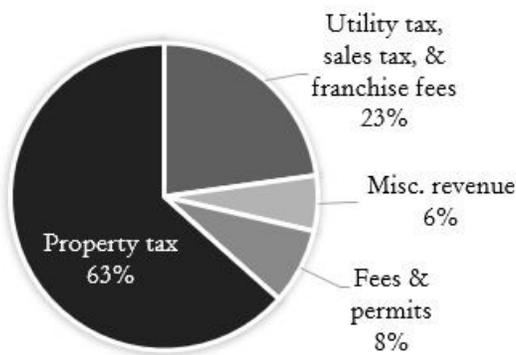
The following pie charts depict our 2017 budget year. The results show that property taxes represent the majority of our revenue (63% of total), and public safety and mandatory governmental services comprise the bulk (65%) of our expenditures.

The primary take away from 2017 is that our expenditures exceeded our revenues by \$130,000. The Town's reserve funds were used to balance the budget. The pattern of annual expenditures and revenues not balancing is not a surprise. Our financial forecast model predicted this shortfall; we will continue our reliance on our reserves until we have a community vote to raise our primary revenue source, i.e. property taxes.

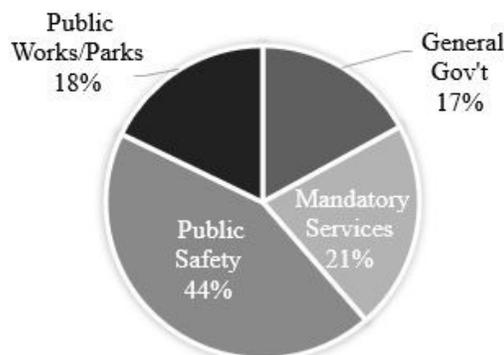
You will also note, under the Summary of Services chart, a substantial increase in demand for emergency services.

Details are available at Town Hall upon request. Respectfully submitted, Carla A. Nichols, Mayor

**OPERATING REVENUES - \$1.7M**



**OPERATING EXPENSES - \$1.83M**



Total Population:	1,335
Zoning District	# of Homes
2 acres	129
1 acre	52
1/3 acre	198
1/4 acre	88

Figures include the operating budget only; they do not include stormwater or capital revenue/expenses

## 2017 Accomplishments

- Publication of the Walk Thru Woodway garden book. Hosted a book launch party for all residents.
- Experienced a significant increase of building activity.
- Improved emergency communication by purchasing hand-held radios for Town staff and neighborhood emergency coordinators.
- Purchased one additional speed monitoring sign.
- Amended the Tree Preservation Ordinance to provide flexibility to land owners.
- Participated in regional efforts to consolidate 911 call centers in Snohomish County.
- Purchased billing software for the stormwater utility. This software streamlines billing and reduces staff time assigned to this task.

	2016	2017
<u>Public Safety</u>		
Woodway police officers	3,104 hrs	3,159 hrs
Call-outs by		
Edmonds officers	76	98
Fire and EMS responses	72	94
<u>Building Department – Permits Issued</u>		
New Homes	3	4
Remodels	9	8
Clearing/Grading	8	4
Short Plat	0	1
<u>Environmental Protections</u>		
Tree Permits	59	36

## IS WOODWAY REALLY CONNECTED?

*By Carla Nichols, Mayor*

This is a question I ask myself frequently. Do we really talk to our neighbors, our friends, our elected leaders? Many municipalities and public organizations communicate using social media. Twitter and Facebook require staff to monitor requests, post information, generally keep the site “active” so people check in frequently. Woodway does not have the personnel to carry this task out and frankly, I’m not sure I could keep up with a Town Twitter feed!

What Woodway does have is a new and easy to use website that includes a calendar with information and events. Go to

[www.townofwoodway.com](http://www.townofwoodway.com), scroll to the middle of the home screen, and then click “calendar”. Town staff will be updating the calendar frequently so that we are all connected.

Another important connection is the Town’s master email list. In the event of an emergency or a situation where time-sensitive information should be shared, this is a quick way for the Town to disseminate information. I’ve asked before that you contact Town Hall with your email information so that we can be assured that all Woodway homes with computers are included in our master email list. There are 465 homes in Woodway and to date, we have 360 individuals in our critical

incident list and fewer than 100 in the general information list. Come on everyone, we can do better than that!

With the advent of our emergency preparedness mini neighborhoods, I have become much more aware of the “what ifs” and the necessity of connectedness and immediate information sharing. Let’s continue our combined effort to get organized and connected: please add your name to our email list and remember to check our website.

p.s. A special shout out to our Clerk-Treasurer, Heidi Napolitano, who worked for months on the design and implementation of our website. Job well done!

## COUNCIL TRANSITION

*By Carla Nichols, Mayor*

Councilmember Dr. Kent Saltonstall has announced his plans to retire from the Town Council. Dr. Saltonstall has served since 1998 and has contributed greatly to Woodway’s stability. He has consistently represented Woodway as a regional board member for the SnoCom 911 emergency call center and the Snohomish County Emergency Radio System. Both in Woodway and within south Snohomish County, he is recognized as an elected leader who

is not afraid to ask the “tough questions.” As a member of the Council, Dr. Saltonstall has served as a steward for strong fiduciary oversight of Town resources as well as preserving our urban forest lands.

The Town Council will be interviewing residents who would like to join the Council. If you are interested, here’s your chance. We need thoughtful leaders; our future as a community depends upon it. If you would like to discuss time commitments, Council priorities, Woodway’s future, etc. please

contact me. I would be happy to answer any questions prospective candidates have as they consider this opportunity.

Interested residents need to send a short resume or letter of interest to Town Hall (either electronically to [heidi@townofwoodway.com](mailto:heidi@townofwoodway.com) or drop off a hard copy) by Thursday, June 14. Candidates will need to attend the June 18 Council meeting to be interviewed by the Mayor and Council.

## WHAT IS A RAIN GARDEN?

*By Terry Bryant, Public Works Director*

By definition, a rain garden is a shallow depression planted with deep-rooted native plants and grasses. Woodway has eight rain gardens throughout town. The Town installed seven of them in Twin Maples and a resident installed one on Chinook Road.



When relatively clean rainwater flows across streets, roofs, driveways, or chemically treated lawns, it may pick up pollutants. Woodway's rain gardens are positioned to capture this rainwater

runoff. Instead of moving these pollutants to the catch basin and eventually to a waterway, the rain garden will intercept and naturally clean and infiltrate the water. This can prevent of contaminants and water from running directly into rivers and streams.



By installing rain gardens in the rights-of-way, we can greatly increase our contribution to preserving clean rainwater, creating habitat, and preventing local flooding and water pollution.

One of the three requirements for a properly installed rain garden is the use of deep-rooted native plants. Native plants are adapted to the local soil, climate, and wildlife.

While they are often colorful to attract insects to their nectar and birds to their seeds, native plants in any form will help to improve the survival of bees, butterflies, and birds.

By working to increase these beneficial insects and birds, we also naturally eliminate insect pests such as mosquitoes. When it comes to mosquito control, rain gardens are a natural and proven way to increase predators, remove standing water and reduce mosquito breeding areas.

Help us preserve these valuable resources; use caution when maintaining a town rain garden. Call me at (206) 542-0183 with questions.

## IMPROVED STORMWATER UTILITY BILLING COMING SOON

*By Heidi K. S. Napolitano, Clerk-Treasurer*

Exciting changes are afoot in our stormwater utility billing system! Many residents over the last ten years have asked for auto-pay and paperless billing options. Starting June 1, you will finally be able to sign up for those services and more.

When the new system goes live on June 1, you will be able to log in,

check your account balance, set up auto pay, request paperless billing, and make one-time payments. The system will be used for all credit/debit card payments in the future, so if you'd like to use a card to pay for a dog license or traffic violation, you'll go to the same place.

We will send out a letter at the end of May with details on the new system and how you can log in to

your account. The information will also be posted on our website and included with your July stormwater utility bill.

I am so excited to be able to finally accommodate resident requests for better service while, at the same time, improving processes in the office that will let us use our limited staff time more efficiently.

## SAVE THE DATE - WOODWAY TOWN FAIR

*By Krystal Garfield, Resident and Chair of the Children's Activities*

The Woodway Town Fair, to be held on Saturday, August 18, 2018, will have an earlier start time this year: 10 a.m.

With the beautiful weather we are (intermittently) experiencing, it puts one in the mood to be outside and enjoy the wonderful corner of the PNW that we are lucky enough to inhabit. We are also fortunate enough to have a town celebration each year in August, that we affectionately refer to as our "Town Fair". Did you know that the first Town Fair was held in 2001 on a Mother's Day Weekend? Mayor Carla Nichols recalled not knowing if anyone was going to show up and ,to her great delight (and alarm!), people DID! Many, many people came out to be part of the gathering. In fact, so many people showed up that they had to make

extra food/ice runs to accommodate everyone!

This year we will be MUCH better prepared (knock on wood) for the crowd. Below you will see just a few activities that will be available to attendees (especially our youngest residents). Please note the earlier start time for the "Bike Decorating Activity". Bring your bike pre-decorated or get creative at our bike decorating table (creativity encouraged) to dress up your bike/scooter/wagon and/or bike helmet for our annual Children's Bike Parade (again, note the earlier start time).

10:00 a.m. - Children's Bike Decorating

10:30 a.m. - Children's Bike Parade

11:00 a.m. - Children's Entertainment on the "Main Stage"

12:00 p.m. - Pony rides begin

12:00 p.m.- Uptown Lowdown Jazz Band begins

12:45 p.m. - The Mayor's speech

1-1:30 p.m. - Uptown Lowdown Jazz Band closes down the fair

Also, for the Town Fair to run smoothly, we rely on the help of volunteers of all ages, particularly student volunteers. If you have (or are) a high school aged student that is available to volunteer for an hour (or two) please contact Heidi at Town Hall. Note: This activity might satisfy your high schooler's "Volunteering Graduation Requirement".

As we get closer to the date, you will hear about more of the fun treats/activities in store at our Town Fair, stay tuned!

## IT ALL STARTED WITH A BOX OF JUNK...

And now Woodway has a well-organized collection of historical archives! They include newspaper articles, pictures and commentary relating to Woodway's founder, David Whitcomb and his family, plus the early days of Woodway as a

community. Twin Maples resident Joan Paul, who describes herself as a history enthusiast, volunteered to comb through that box of junk. It was a treasure-trove of our history and, thanks to Joan, we now have archives and an informative book on

our community. The archives are stored at Town Hall and available for review by all residents. Thank you, Joan, for your exceptional contribution!

# CITIZENSHIP IN WOODWAY - AN EDITORIAL

*By Kent Saltonstall, Councilmember*

You get what you pay for. Or, perhaps not. Sometimes, you get more.

The local tabloid press recently announced a pay raise to \$113,000 per year plus benefits for the mayor of Edmonds, with councilmembers there to get \$1,000 per month plus benefits and meeting pay.

Since 1958, Woodway has been served by a volunteer Town government. Your mayor, elected councilmembers, appointed planning commissioners, and

members of Town committees serve for free.

The job isn't getting any easier. In recent years there have been land use and other litigations by developers and other cities, various crises regarding the delivery cost of public safety services, controversy about environmental ordinances, major decisions about running our own sewer business - the list goes on and on. There is a \$1.5 million dollar budget to administer. The mayor's job is particularly complex, akin to running a small franchise business, with several employees and outside consultants. Really

without having been there, one cannot appreciate the tasks. All this is done without salary, but with a smile.

Residents newer to Woodway might wonder how this can work in our money-oriented era. Is Woodway a singularity which under the usual standards of municipal government cannot exist in its present form? Probably so, yet here we are, with no plans to change.

The pay is that one gets to live in Woodway. There is nothing else like it, and this is what has sustained the Town for over 60 years.

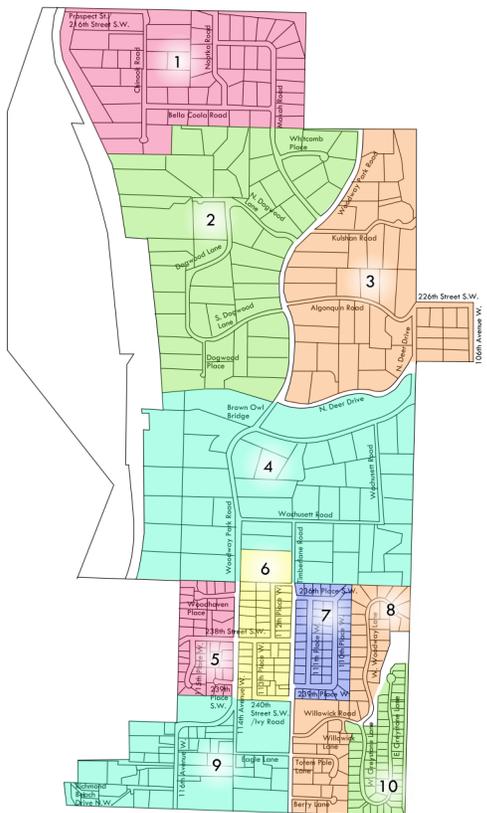
## WOODWAY READY! - 10-4

"Woodway is more prepared for an emergency than any community in Snohomish County" said Jason Bierman, Director of Emergency Management for Snohomish County. He and his colleagues were the keynote presenters at our April Woodway Ready! meeting with most of our neighborhood co-captains. The Town provided two-way radios for each of the 10 zones (see map outlining the 10 zones or visit our website for a larger map: [http://townofwoodway.com/residents/woodway\\_ready!.php](http://townofwoodway.com/residents/woodway_ready!.php)). Training co-captains on the use of the radios has begun.

In the event of a disaster, communication among all of us in Woodway will be paramount. More community presentations and neighborhood emergency training is planned.

We still need one more hardy soul to serve as a co-coordinator for Area 4, in the heart of Woodway (see map). It's not a hard job and it is quite rewarding to plan and assist in protecting your immediate neighbors. If you have an interest in volunteering or participating as a co-captain for your neighborhood, email Henry Veldman at [henryveldman@comcast.net](mailto:henryveldman@comcast.net).

### Woodway Ready! Emergency Preparedness Neighborhood Groups



## TOWN COUNCIL CORNER

### General Government:

• Clerk-Treasurer Napolitano administered oaths of office to Councilmember Whitson, Mayor Nichols, Councilmember Anderson, and Councilmember Saltonstall.



- Approved Resolution 18-396: Related to the Frequency of Public Funds Deposits.
- Approved Ordinance 17-587: Amending the Salary Schedule.
- Approved Ordinance 17-588: Amending Woodway Municipal Code Chapter 3.24: Funds.
- Approved the changes to the Employee Policies and Procedures Manual relating to compensation and benefit changes.

- Approved Ordinance 18-589: Amending the Salary Schedule.
- Authorized the Mayor to execute agreements to process electronic stormwater billing and other payments.
- Held a retreat to discuss Town finances, the Point Wells Design Review Board Hearing, Point Wells/City of Shoreline, and future town leadership.
- Approved Ordinance 18-590: 2018 Budget Amendment.
- Heard a presentation by Chris Collier, Program Manager for Alliance for Housing Authority (AHA), on the Alliance's work on affordable housing throughout Snohomish County.
- Approved Resolution 18-399: LGIP (State-wide investment fund) Authorization.

### Land Use & Planning:

- Approved Resolution 18-397: moving the Planning Commission regular meeting date.
- Authorized the Mayor to sign

Amendment 1 to the Berk Consulting Contract for Upper Bluff EIS funding.

- Approved Resolution 18-398: to ratify the 2017 update to the Lake Washington/Cedar/Sammamish Watershed (WRIA 8) Chinook Salmon Conservation Plan.
- Authorized the Mayor to sign the addendum to the Interlocal Annexation Agreement with Snohomish County.

### Public Safety:

- Authorized the Mayor to sign three extensions of the Interlocal Agreement for Police Services with the City of Edmonds.
- Heard a presentation by Ralph Krusey and Brad Steiner of Snohomish County Emergency Radio System (SERS) requesting support for their radio system replacement funding strategy.
- Authorized the Mayor to sign the new Police Services Interlocal Agreement with City of Edmonds.

## PLANNING COMMISSION NOTES

The Planning Commission will be commencing a state-mandated update to the Town's existing Shoreline Master Program (SMP). The SMP governs development within the shoreline area and associated buffers. The update is

required to be completed by June 30, 2019.

After a brief period of an alternate schedule, the Planning Commission regular meeting date has moved back to the first Wednesday of the

month. The SMP update will include a public participation element, taking comment in person and in writing. The public is always welcome to attend Planning Commission meetings.



# TOWN OF WOODWAY

23920 113th Place West  
Woodway, WA 98020

## SPRING 2018 NEWSLETTER



### TOWN INFORMATION

#### TOWN HALL DIRECTORY:

Class	Code City
County	Snohomish
Population	1335
Business Hours	9 am-1 pm on Mon. Tues. & Thurs.
Town Hall Phone	(206) 542-4443
Town Hall Fax	(206) 546-9453
Town Hall Email	<a href="mailto:townhall@townofwoodway.com">townhall@townofwoodway.com</a>
Website	<a href="http://www.townofwoodway.com">www.townofwoodway.com</a>
Public Works Dept Phone	(206) 542-0183
Public Works Dept Email	<a href="mailto:publicworks@townofwoodway.com">publicworks@townofwoodway.com</a>
Police Dept Email	<a href="mailto:police@townofwoodway.com">police@townofwoodway.com</a>
Permit Email	<a href="mailto:permits@townofwoodway.com">permits@townofwoodway.com</a>
Mayor	Carla A. Nichols
Council Meets	1st & 3rd Mondays, 7:00 p.m.
Planning Commission Chair	Robert Allen
Planning Commission Meets	1st Wednesday, 7:00 p.m.

#### TOWN HALL STAFF:

Town Administrator	Eric A. Faison
Clerk-Treasurer	Heidi K. S. Napolitano
Deputy Clerk/Permit Tech	Jill McCammon
Public Works Director	Terrance R. Bryant, Jr.
Public Works Crew	Jarrold Romine Scott Wynne Collin Harlow
Town Attorney	Greg Rubstello
Building Official/Plan Checker	Tom Phillips
Building Inspector	Scott Dorrance
Police Chief	Doug Hansen
Fire Marshal	Todd Malo
Town Planner	Bill Trimm
Town Engineer	PACE Engineers
Town Hearing Examiner	John Galt
<b>EMERGENCY</b>	<b>911</b>

#### TOWN COUNCIL MEMBERS:

Bill Anderson, Tom Howard, Elizabeth Mitchell, Kent Saltonstall, Tom Whitson

#### LOCATIONS OF THE TOWN BULLETIN BOARDS:

Woodway Park Road at Algonquin Road  
North end of Chinook Road  
Bella Coola Road west of Makah Road

Timberlane Road at 240<sup>th</sup> Street S.W.  
114<sup>th</sup> Avenue W. at 239<sup>th</sup> Place S.W.  
Willowick Road, north side